

INTERNATIONAL TRAVEL AND EVACUATION INSURANCE

Purdue purchases medical and evacuation insurance coverage for two different categories of travelers on University business:

SHORT TERM INTERNATIONAL TRAVEL (LESS THAN ONE YEAR)

- Coverage is provided for emergency medical treatment and evacuation services for medical, political, and natural disaster situations. This coverage protects faculty, staff, and students while traveling outside the 50 United States. This includes study abroad, research, or other official business conducted on behalf of Purdue University. This is a required coverage for all travel outside the United States. The cost of this coverage for students is \$32.00. For faculty and staff the cost is centrally funded.
- All travelers must register for this mandatory coverage. It is important that all travel forms be submitted to Risk Management at least 2 weeks prior to the trip.
- If you have requested your travel via the Concur travel system (prior to your travel) Risk Management will automatically be notified of your international travel.
- For students studying abroad, a [Form 23](#) should be completed by the Department and sent to Risk Management for processing.
- If your spouse/domestic partner and/or dependent child/children under the age of 19 are traveling with you, they are provided the same coverage as the covered participant, at no additional cost. Please e-mail Lois High at Lehigh@purdue.edu to get them signed-up for the insurance under your name.
- Blanket ID card and other plan information for all travelers can be found by accessing the following link: <http://www.gallagherstudent.com/purdue>. Then you will select the My Benefits and Plan Information tab on the left side of the page. This page allows you to access the plan brochure, FAQ and printable ID card for the International Travel plan. If you choose not to print the ID, Purdue University's Office of Risk Management will provide you with one, by email, prior to your travels abroad. If you do not receive a card three days prior to your departure, please contact Lois High at 765-494-7695 or email at Lehigh@purdue.edu.

**In the event of a medical or other emergency call Gallagher Global Assistance immediately;
Reference Policy Number: [GLM N10876746](#)**

24-Hour Access Numbers are: 1-866-693-6873 (toll free) or 1-312-935-9242 (direct dial)

LONG TERM TRAVEL (MORE THAN ONE YEAR)-CHANGE IN DUTY STATION TO ANOTHER COUNTRY

- Coverage is provided for Purdue Ex-pats and third country nationals on long term employment assignment outside of the U.S. Benefits covered are medical evacuation transportation, emergency political and natural disaster evacuation, and security assistance. A coverage brochure and detailed policy can be viewed at <http://www.gallagherstudent.com/purdue>. Click the Plan Brochure and see the section titled Purdue University Expatriate Employees Program.
- The employee must be registered for this coverage through their business office via completion of the RLA or the [Risk Management Expat Form](#). Directions call for a copy of the completed RLA form being faxed to Risk Management at 765-496-1338 or e-mailed to Lois High at Lehigh@purdue.edu. Following registration, employees will receive an insurance identification card with information on how to arrange for services if and when needed.

**In the event of a medical or other emergency call Gallagher Global Assistance immediately;
Reference Policy Number: [ADD N10893331](#)**

24-Hour Access Numbers are: 1-866-693-6873 (toll free) or 1-312-935-9242 (direct dial)